



Meeting Called to Order: The Meeting of the Missouri WIC Association was called to order at 10:20 a.m. on November 12, 2014, by Rhonda Breitenbecher, President. A quorum was present.

Present:

Board Members: Rhonda Breitenbecher, President; Acey Staples, Vice President; Jan Glaze, Treasurer; Margie Beckmann, Secretary; Heidi Loecke, NW Rep; Deb Cullum, NE Rep; Camille Roland, C Rep.; Amy Callico, E Rep.; Tammy Drake, SW Rep.; Cheryl Nelson SE Rep.

Committees: Sasha Vandeven, Jodee Lamp, Derek Nelson, Darla Ketchum, Brenda Brewer, Tiffany Moran, Delcena Hamilton

Absent: Erin Harris, Suzanne Ball

Guests: Susan White, WIC Chief

Rhonda asked that everyone sign the "Roll call Sheet" going around the room. This will be done at each meeting and kept for audit purposes.

Rhonda thanked everyone for their time in putting the conference together. She gave a special "thank you" card to each person who was a part of the conference.

Rhonda announced that Camille Roland is now Central District Rep. Erin Harris will continue as a committee member.

Rhonda stated she has heard from several Local Agencies since the conference wanting to come to a MWA Meeting. Several mentioned that they had no idea what we did and what MWA was all about until the power point presentation. We will invite Local Agencies to the February 11th meeting.

Approval of Minutes –

Minutes were presented from the August 13, 2014 quarterly meeting and the October 20th MWA Business meeting.

A motion was made by Jan Glaze to approve the minutes from the August 13, 2014 quarterly MWA Meeting and the October 20 2014 MWA Business Meeting. Tammy Drake 2nd the motion. Motion passed.

Financial Report –

Jan Glaze, Treasurer, presented the Financial Statement as of November 12, 2014, Bank Statement balance for October 31, 2014, was \$130,354.48. Expenses total \$80,153.36 from the WIC Conference in October. T-shirt sales are still going on. MWA has taken in over \$800 profit from t-shirts. Robert Lee, of NWA, had posted on his face book page the Missouri 40th Anniversary T-shirts.

Cheryl Nelson, made a motion to approve the financial report, Heide Locke 2nd the motion. Motion was passed.

Committee Reports:

Board Development – No Report

Conference Discussion – A sample of the 2012 survey was brought and presented. \$48.00 was the cost for the survey in 2012. Truman agreed to do and train a volunteer on how to do the survey. They will use Survey monkey.com. Sasha Vandeven offered to put the survey together.

The registration form for the conference was confusing in what the State paid for Staff members and the Breastfeeding Peer Counselors. Will look into rewording so Agencies understand how to fill it out, and will review to be sure that we understand.

Takako was the picture historian for the conference. Pictures turned out really good. We will post a link to them on the MWA website.

Communication/Web Site – No report

Advocacy/Local Agency – No report

NEW BUSINESS:

- Discussion of 2015 MWA Meetings. February and August meetings will be the 2nd Wednesday. Will need to change the November meeting since the 2nd Wednesday is Veterans Day. It was decided that we would look at November 4th. The May meeting will be a two day workshop for the MWA for team building and strategic planning. Plans will be discussed further to a date and time.
- Executive Committee minutes from September 26, 2014 will be sent out as soon as Rhonda approves. The Executive Committee talked about ways of restructuring the MWA meetings. Rhonda will go over these things today and would like to implement them at the February meeting.
- Clean slate and move forward to be sure that we have records kept for things that we need for any audits. For example: Keeping track of LCERPs and CEUs.
- Committees - Suggested that the committees either have break-out sessions at the MWA quarterly meetings, and then come together at the end and report to the Board, or tele-conference meetings be done before the MWA quarterly meeting. The Chair of the Committee will be responsible in reporting to the quarterly MWA Board meetings and taking minutes and a

copy given to the Secretary. If the Chair person cannot be present, she/he will need to assign someone else from the committee to present at the quarterly MWA meeting.

Job Descriptions for committees will be worked on by each committee and updated in by-laws.

- Will ask that each District Rep. set up a meeting in their Districts if there isn't one at this time. Those District reps will give report at the MWA meetings. Minutes will need to be taken at the meetings, and a copy given to the Secretary to keep for audit purposes. May post District minutes on the website. Susan White will come and visit these meetings just call and invite her.
- Did you see that the Mission Statement was at the bottom of agenda? We will start reciting this before each meeting.
- Name plates will be displayed for each board and committee member at the quarterly meetings.
- Rhonda has pictures to send out to the website committee of agencies.
- Would like to set up tele-conference for MWA quarterly meetings for those that can't attend.
- Back ground checks will be done on Treasurer. A committee will be appointed.

Break for Lunch at 11:30

12:30 - 1:50 Meeting with Susan White, WIC Chief:

- Talked about confusion with the registration form with the BFPC, etc.
- Susan stated that the conference was great and is still hearing compliments. Heard from some that it seemed like a National level conference. Pictures were great!
- April Changes:
 - Food Lists - Just an added addition to the Approved Food List book we have now.
 - Split Tendor – Client will be able to pay the difference on CVV. Can use their SNAP EBT card to pay the difference.
 - Adding Refried Beans as a choice
 - Yogurt not sure if store brand, maybe a national brand plain/blended .
 - 9-11 month old. \$4.00 CVV fresh/frozen only or 64 oz. infant food. Enhancement has to be done will not do till June.

Whole Wheat pasta won't be putting this in place because only one vendor carries this at this time.

- June Changes the system will be down May 30 and 31st.

- Infant package change 6-8 months and 9-11 months.
- The yogurt will be a substitution for 1 quart of milk.
- October food list – survey for participants on new food list. Will not be long and drawn out. Pilot will be done in the Central area of Missouri.
- EBT – Could it be sooner? Technology of developing the interface with MOWINS is starting. October, 2015 will start 6 months of testing by USDA. Implementation of a contractor who will be guiding this training with clinic/vendors. Pilots have not been announced but will be probably Central MO area because of travel. Many things to consider when someone pilots. Will be 2016.
- USDA conducted a Management Evaluations(ME) of Missouri this past year which monitored all areas of WIC. They were here 2 weeks. At a Local Agency site one week, and State WIC office one week. As part of the Corrective Action plan, policies have been revised which will be shared with LWPs in upcoming trainings.
 - Nutrition Update Training will be held in January.
 - Administration Update Training will be held in March.
 - Power points will be available after the January and March trainings. Suggested recording the training to actually have sound and visual both would be helpful
- Missouri has received funding for architectural updates for MOWINS to address performance.
- Would be helpful if low fat and fat free evaporated milk on same line. As new items are being added to the food list, there is a transition period as Vendors are adjusting which items they carry.
- Altarum survey – was asked what this is being used for and how necessary was it to fill this out. There are actually two different surveys out there. This NSA study that is due by November 14th is requested by USDA. It was stated by some agencies that it was a lengthy survey and some of the information that was being entered they were not sure if it was accurate because the questions were hard to understand. Susan stated to fill it out the best that you could.
- Nutrition services standards – State would like Local Agency input. How to implement in mo self improvement and quality improvement in WIC updates if interested.
- March 8-10 Leadership conference. The application will come out in December.
- December 11 is the next full state staff meeting. A MWA board person will be participating. Good for State staff to have local agency presence.
- Rhonda asked how the state liked being invited to MWA meeting for the first time. Susan said that she received positive feedback.
- Several talked about the Medicaid applications of clients still being an issue. Local agencies feel they are a case manager for Medicaid with all the problems that are going on.

- Jan explained the registrations issue from above.

Other items of discussion:

- February Meeting:
 - Will come in fresh we will start the changes. Revisit what was discussed, and do break-out sessions for committees, and then come back together to hear their reports. Committees need to discuss the committee guidelines and update.
 - Establish the Finance Committee.
 - Districts – by laws need to be looked at how they are restructured.
 - Would like to talk about at May workshop - Offer incentive of a drawing for participation in MWA meeting to send people to a NWA conference.

ADJOURNMENT:

Jan Glaze made a motion to adjourn the meeting at 2:00 p.m. Acey Staples 2nd the motion. Motion carries.

NEXT MEETING: February 11th, 2015

Minutes Respectfully Submitted, By Margie Beckmann, Secretary